



Park: _____

Reservation Date: _____

St. Joseph Charter Township Facility Rental Agreement

This agreement made between St. Joseph Charter Township and _____

hereinafter referred to as the LESSEE. Contact Name _____

Address _____

Contact Phone No. _____

1. The Township of St. Joseph in consideration of the rents, covenants, and agreements herein contained, agrees to lease to the LESSEE the following premises:

Pavilion: _____ Located in: _____ Park

Rental Date: _____ Rental Time: _____ until _____

For the purpose of _____

Approximate Number Attending: _____

And not to be used for any purpose contrary to law and the policies set by the Township of St. Joseph Parks Department, or for any purpose deemed hazardous on account of fire or other reasons

2. The LESSEE agrees not to assign or transfer this agreement to any other person, firm or corporation, and to surrender possession of said premises upon the termination hereof in as good state and condition as upon entry or possession, and that no alterations or additions in or to the premises shall be made, and that no holes shall be made or drilled in any part of the structure for any purpose whatsoever, and that nothing shall be deemed an extension of the period herein designated except and extension hereof in writing signed by the Township.
3. The Township shall have the right throughout the period herein designated to maintain upon said premises such representatives, agents, employees, or Police Officers as it shall deem proper for any purpose whatsoever, and shall have the right to terminate this lease without notice in the event of any violation of the terms hereof, whether such violation is the result of acts of the LESSEE or of any person attending the function sponsored on said premises by the LESSEE.
4. The LESSEE is required to pay the rental fee at the time this agreement is entered into. The fee is **NON-REFUNDABLE**.
5. The LESSEE herewith agrees to pay for all damages and losses that might occur to the building or its contents during the rental period.
6. The rental date is not confirmed until the township receives the original copy of the rental agreement, signed by the LESSEE. The LESSEE must bring this agreement on the event date & present it to a township employee upon request.
7. If premises are not left in good order the LESSEE will be billed for the extra cleanup time.
8. The LESSEE agrees to leave the premises in good order and have said party property or equipment (or any such property or equipment contracted for by the LESSEE) removed from the said premises on the agreement date unless other arrangements are made with the management in advance.
9. The LESSEE further agrees that under no circumstances will this agreement permit use of the lease property after 10:00 p.m.

I, the undersigned Lessee declare that this reservation is for my own use and is not being made on behalf of any other party; I acknowledge that as the responsible party I have received a copy of the Park Reservation Policy and will ensure that the rules included within this policy are obeyed; in addition I agree to abide by all terms and conditions of this rental agreement as written.

Signature of Lessee: _____ Date: _____

Rental Fee: _____ Check No. _____ Paid by: _____

St. Joseph Charter Township Signature: _____ Date: _____