



BERRIEN COUNTY

"A Full Service Community"

3000 Washington  
P.O. Box 147  
St. Joseph, MI 49085

Telephone (269) 429-7703  
Fax (269) 429-2079

## APPLICATION FOR HOME OCCUPATION

NEW: \_\_\_\_\_ RENEWAL: \_\_\_\_\_ FEE PAID: \_\_\_\_\_

DATE: \_\_\_\_\_ PROPERTY NUMBER: \_\_\_\_\_

NAME: \_\_\_\_\_

ADDRESS: \_\_\_\_\_ STATE/ZIP: \_\_\_\_\_

PHONE NUMBER: \_\_\_\_\_

DBA: \_\_\_\_\_

HAS A PREVIOUS APPLICATION BEEN MADE REGARDING THIS PROPERTY?

YES \_\_\_\_\_ NO \_\_\_\_\_

IF YES, PLEASE DESCRIBE: \_\_\_\_\_

WHAT "HOME OCCUPATION" DO YOU PROPOSE? (Attach additional pages as necessary)

The undersigned acknowledges that if a Home Occupation is granted or other decision favorable to the undersigned is rendered upon this application, said decision does not relieve the undersigned from compliance with all other provisions of applicable Township Ordinances, and the undersigned affirms that the answer and statements herein contained and the information herewith submitted are in all respects true and correct to the best of his/her knowledge. **All Home Occupation Permits are subject to review by St. Joseph Charter Township.**

\_\_\_\_\_  
APPLICANT (print name)                                      SIGNATURE                                      DATE

I grant permission for St. Joseph Charter Township employees and or agents to enter my property for the purpose to gather site information relative to the above request.

\_\_\_\_\_  
SIGNATURE OF PROPERTY OWNER                                      DATE

### FOR OFFICE USE ONLY

INSPECTION DATE: \_\_\_\_\_

INSPECTION SIGNATURE: \_\_\_\_\_

INSPECTION FINDINGS: \_\_\_\_\_

**Criteria for Home Occupations.** Home occupations shall be allowed by permit if in conformance with ALL of the following regulations:

1. No person other than the occupants residing on the premises shall be engaged in such family occupation.
2. The use of the dwelling unit for the home occupation shall be clearly incidental and subordinate to its use for residential purpose by its occupants, and not more than twenty-five (25) percent of the floor area of the dwelling unit shall be used in the conduct of the home occupation.
3. There shall be no change in the outside appearance of the building or premises or other visible evidence of the conduct of such home occupation. There shall be no advertising, display, or other indications of a home occupation on the premises.
4. No traffic shall be generated by such home occupation in greater volume than would be normally expected in a residential neighborhood, and any need for parking generated by the conduct of such home occupation shall be met off the street and other than in a required front yard.
5. No equipment or process shall be used in such home occupation, which creates noise, vibration, glare, fumes, odors or electrical interference detectable to the normal senses off the lot. In the case of electrical interference, no equipment or process shall be used which creates visual or audible interference in any radio or television receivers off the premises or causes fluctuations in line voltage off the premises.
6. No storage or display of goods shall be visible from outside the structure.

Applicant Signature \_\_\_\_\_