



Rental Registration / Inspection Form

Fee \$75.00 Per Unit

(a unit is each separate rentable space within a building)

I hereby give permission to officials from St. Joseph Charter Township to enter my Rental Apartment/Home for the purpose of conducting a rental inspection.

Rental Information

| | |
|---------------------------------|--|
| Renter Name: | |
| Rental Street Number: | |
| Rental City, State, & Zip Code: | |
| Renter Phone Number: | |

Owner/Agent Information

| | |
|--------------------------------------|--|
| Owner/Agent Name: | |
| Owner/Agent Street Number: | |
| Owner/Agent City, State, & Zip Code: | |
| Owner/Agent Phone Number: | |

Check the box for whom to contact to schedule the inspection:

Owner/Agent Renter

Signature of Owner: _____

OFFICE USE ONLY:

| Max # of Occupants | Reinspection Required |
|--------------------|-----------------------|
| | |

Inspected by: _____

Name

Date

Please make checks payable to: St. Joseph Charter Township
Mail to: P.O. Box 147
St. Joseph, MI 49085



Rental Inspection Form

| | | |
|----|---|--|
| Ok | V | Inspector Comments, if V-violation found and requires correction |
|----|---|--|

Smoke Detectors

| | | | |
|-----------------------|--|--|--|
| Outside Sleeping Area | | | |
| Bedroom 1 | | | |
| Bedroom 2 | | | |
| Bedroom 3 | | | |
| Bedroom 4 | | | |
| Basement/ Other Level | | | |

Interior Finish

| | | | |
|---------------------------|--|--|--|
| Holes/Breaks | | | |
| Trip Hazards-floor/stairs | | | |
| Handrails | | | |
| Infestation | | | |

Egress

| | | | |
|-------------------------------|--|--|--|
| Basement bedrooms | | | |
| Other bedrooms | | | |
| Openable windows | | | |
| Exits doors function properly | | | |

Mechanical

| | | | |
|-----------------------------|--|--|--|
| Relief ext. on water heater | | | |
| Clearance around furnace | | | |

Electrical

| | | | |
|--------------------------|--|--|--|
| GFCI within 6' of water | | | |
| Power cord misuse | | | |
| Covers on all boxes | | | |
| Service panel accessible | | | |

Exterior

| | | | |
|---------------------|--|--|--|
| Junk/Debris | | | |
| Guard/handrail | | | |
| Peeling paint | | | |
| Screens for windows | | | |
| Other | | | |

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